



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



AEP ADVISORY NO. 1-2023

TO : ALL DOLE REGIONAL OFFICES

SUBJECT : DEPLOYMENT OF ONLINE APPLICATION FORMS FOR CERTIFICATES OF ACCREDITATION, EXEMPTION AND EXCLUSION

In line with the DOLE's commitment to continuously ensure that the policies remain responsive to the needs of the emerging industries in facilitating local employment and to align with the policy thrust of ensuring effective implementation of Department Order Nos. 221 and 221-A, Series of 2021 and 2022, all DOLE Regional Offices (ROs) are hereby instructed to fully implement the following online application forms **beginning 01 June 2023**:

- Application for Certificate of Accreditation;
- Application for Certificate of Exclusion; and
- Application for Certificate of Exemption.

In case of walk-in applications, DOLE ROs shall scan and upload the requirements submitted by applicants. The online application forms shall be made available and posted at the respective websites of the Bureau of Local Employment and all DOLE ROs.

Accordingly, the DOLE ROs shall provide the information and assistance to the new applicants applying for renewal in the submission of all the documentary requirements using the online form. Original copies of the submitted documents online shall be presented upon claiming of license.

For strict compliance.


CARMELA I. TORRES
Undersecretary

27 April 2023

cc: **UNDERSECRETARY CIRIACO A. LAGUNZAD III**
General Administration and Regional Operations Cluster