



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



LABOR ADVISORY NO. //
Series of 2023

Wendy
DOLE-AS 26APR'23 15:30

**NATIONWIDE IMPLEMENTATION OF ONLINE APPLICATION FORMS AND
MAYOR'S PERMIT AS ADDITIONAL REQUIREMENT FOR THE RENEWAL OF
PRIVATE EMPLOYMENT AGENCY (PEA) LICENSE**

In line with the Department's commitment and to continuously ensure that the policies remain responsive to the needs of the emerging industries in facilitating local employment, and to align with the policy thrust on ensuring the effective implementation of Department Order Nos. 216 and 217, Series of 2020, and Department Order Nos. 221 and 2211-A, Series of 2021 and 2022, applications for the following may be filed online beginning **01 June 2023**.

- Private Employment Agency License;
- Certificate of Accreditation of Agents;
- Certificate of Exclusion; and
- Certificate of Exemption.

The online application forms shall be made available at the Bureau of Local Employment and the respective DOLE Regional Offices' (ROs) websites.

In this regard, the DOLE ROs shall provide the necessary information and assistance to the applicants in the online submission of all the documentary requirements for the above-mentioned applications. In case of walk-in applications, DOLE Regional Offices shall scan and upload the requirements submitted by the applicants.

Further, all PEAs are required to submit a Certified True Copy (CTC) of their Mayor's Permit upon the renewal of their license.

Please be guided accordingly.

26 April 2023

Wendy
BIENVENIDO E. LAGUESMA
Secretary

Dept. of Labor & Employment
Office of the Secretary

