

<b>Place of Assignment :</b>	DOLE Central Office-Bureau of Local Employment
<b>Position Title :</b>	Information Systems Analyst I
<b>Plantilla Item No. :</b>	OSEC-DOLEB-INFOSA1-3-2022 (Newly created position)
<b>Salary/Job/Pay Grade :</b>	12
<b>Monthly Salary :</b>	Php 27,608.00
<b>Eligibility :</b>	CS-Professional or 2nd Level Eligibility
<b>Education :</b>	Bachelor's Degree relevant to the job
<b>Training :</b>	None required
<b>Work Experience :</b>	None required

**Competency :****Instructions/Remarks :**

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 15 June 2022.

**Documents:**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**DOMINIQUE R. TUTAY**

Department Assistant Secretary and Concurrent Head, Bureau of Local Employment

DEPARTMENT OF LABOR AND EMPLOYMENT

6th Flr., First Intramuros BF Condo Corp. Solana St. cor Andres Soriano Ave., Intramuros, Manila

[www.dole.gov.ph](http://www.dole.gov.ph)**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.****Posting Date :** June 03, 2022**Closing Date :** June 15, 2022