



**SPECIAL PROGRAM FOR EMPLOYMENT OF STUDENTS**  
 (RA 7323, as amended by RAs 9547 and 10917)

**SPES TERMINAL/PAYROLL REPORT**

Name of Employer: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Main Business Activity: \_\_\_\_\_  
 Industry Code: \_\_\_\_\_

Total No. of Vacancies: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact Number: \_\_\_\_\_  
 Date Prepared: \_\_\_\_\_

| NAME OF SPES BENEFICIARY | POSITION/<br>ASSIGNMENT | WAGE RATE<br>PER DAY | NO. OF<br>DAYS<br>EMPLOYED | AMOUNT PAID<br>FOR WAGES | AMOUNT PAID<br>FOR OTHER<br>BENEFITS | TOTAL AMOUNT<br>EARNED BY<br>STUDENT | SIGNATURE |
|--------------------------|-------------------------|----------------------|----------------------------|--------------------------|--------------------------------------|--------------------------------------|-----------|
|                          |                         |                      |                            |                          |                                      |                                      |           |
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Prepared by:

Approved by:

\_\_\_\_\_  
 Name, Designation & Signature

\_\_\_\_\_  
 Name and Signature of Employer

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date